



# CYNGOR LLYFRAU CYMRU

## WELSH LANGUAGE PUBLISHING GRANTS

### GUIDELINES AND CONDITIONS

#### PAYMENTS TO AUTHORS – SCHEME A

## A GUIDELINES

### 1 AIMS AND BACKGROUND

The aim of the scheme is to enable publishers to offer buying-time grants, commissions and other payments to the authors of Welsh language books in receipt of a publishing grant.

### 2 ELIGIBILITY

#### *Who may apply?*

The scheme is open to publishers who are eligible to receive Welsh Books Council publishing grants.

In each case, the publisher, not the author, will apply for funding. Authors interested in the scheme should first contact a publisher.

#### *Which authors and books are eligible for support?*

- Grants are available to support a wide range of books for children and adults. Grants are only available for books which are able to apply for a publishing grant from the Welsh Books Council.
- Scheme A funding can be used to offer commissions of between £5,000 and £12,000 mainly for original works, but in special circumstances a Scheme A commission may be considered for a translation.
- The scheme's emphasis is on books for adults, but is not confined to adults' books. A publisher may submit an application under Scheme A to commission a short series of short books by the same author, and that may be suitable to commission books for children or young people.
- If an author has been awarded a bursary from another source, then that author cannot also receive a Scheme A commission from the Welsh Books Council for the same piece of work.
- When awarding grants, the Panel will consider whether there is a risk of double funding. See Appendix 1 for a list of potential issues and implications.
- The Welsh Books Council wishes to encourage the development of new authors as well as supporting experienced writers. However, in the majority of cases, it is considered that Scheme B funding is most appropriate for new writers.
- Some titles will require collaboration e.g. between a subject specialist and a writer. In such cases, the commission/fee may be divided between both writers.

- Autobiographies are not supported under Scheme A. However, an autobiography may be supported where its subject is assisted by a co-author/ghostwriter. In such cases, the book's subject can receive up to £4,000 from this fund.
- A commission cannot be awarded under Scheme A for an author to write a biography of a living person if that person does not wish the author to write the book and is unwilling to cooperate with the author on the work.

### **3 THE GRANT**

- Grants of between £5,000 and £12,000 are offered towards buying the author's time, commissioning and offering other payments to authors.
- The emphasis within Scheme A is mainly on commissioning original material for a wide market, be that fiction or factual material.
- It is possible to commission a translation under Scheme A, but the book would definitely need to be for a wide market, and be a book where the Scheme B provision is not sufficient.
- All grants will be awarded by the Publishing Grants Panel through a competitive application process.

#### **Scheme A (Literary)**

- There is a small fund available within Scheme A (Authors) for factual, critical or interpretive books which need substantial research and may not be as popular.
- £6000 may be offered to buy author's time
- The fund will not consider applications to rewrite thesis.
- A grant will not be offered if another source of funding is available to the author, e.g. university lecturers can be given sabbaticals etc. to write.

#### **General**

- These payments will be in addition to the usual royalties.
- Publishers should consult each author to enquire whether other grant funding applications are to be submitted for the same author. It is possible for an author to be awarded grants to work on more than one grant funded book during the same period, but no author can receive in excess of £15,000 in total author payments during one year.

### **4 PRIORITIES AND CRITERIA FOR THE ASSESSMENT OF APPLICATIONS**

The main priority of Scheme A is allowing the commissioning of material which is aimed at a wide market. Since the commencement of the Scheme, success was achieved in a number of fields, mainly:

- novels for adults, where an increase has been seen in the number and variety of the products. In addition, it has been a factor in the development of many prominent authors' careers. The Council is very anxious to see this success continue;
- popular autobiographies, including many that have been co-authored;
- popular factual material including collections of historical photographs;
- a number of 'gift books' which are ambitious in production and format.

These are only examples, the Council will be happy to consider other types of material that may be popular.

Applications are also assessed according to the following criteria:

- the author's record, with regard to quality of work, adhering to schedules, sales of previous publications;
- length of the book;
- the time the author is expected to spend completing the work;
- how quickly the work will be finished.

## 5 APPLICATION PROCEDURE AND TIMETABLE

- Applications must be made on the application form which may be obtained from the address at the end of this document.
- Publishers should send a description of the intended work, together with a 1-3 pp outline and the reasons for commissioning the book; they should also state how the book will meet the above criteria and define the intended readership. The publisher can also enclose a short sample (say 10pp.) of the intended work.
- The timetable for the proposed work should be discussed in detail with the author, and a realistic timetable should be offered in the application. The Council is aware that the situation may change by the time the application is discussed, therefore in the case of successful applications an opportunity is given to offer an amended timetable in the contract. It is important that every effort is made to keep to that timetable. [Note Point 6 below regarding the implications of failure to adhere to the schedule.]

Scheme A applications can be considered by the Publishing Grants Panel at any of their meetings. Due to the variety in publication schedule of different titles the available budget will vary from Panel to Panel.

All grants are offered in accordance with general conditions, as well as any specific conditions which might be applied to individual applications. **All applicants must agree to accept these conditions when submitting an application.**

**There will be stiff competition for these grants: it is important that each application argues the case for awarding a grant as fully as possible.**

## 6 PAYMENT OF GRANTS

The Council will release payments to publishers in stages; publishers should follow the same procedure in paying authors. A contract of commission between publisher and author will be required before any money can be released.

- **Payment 1:** after the Council receives a claim form from the publisher, together with a copy of the contract of commission, signed by both sides, noting terms and the schedule for payments and completion of work.

- **Payment 2:** after the Council receives a claim form from the publisher, confirming receipt of half the commissioned work and that they are satisfied with its quality.
- **Payment 3:**  
*either* after the Council receives a claim form from the publisher, confirming receipt of the whole commissioned work and a report stating that it is of satisfactory quality  
*or* on publication (again, with claim form and report).

The Council reserves the right to deduct £500 off the final payment to an author if they present the completed work more than six months later than the date in the contract.

If an author fails to complete their work after receiving Payment 1 or Payment 2 the publisher should discuss with the Council how the grant should be repaid.

## 7 MONITORING AND EVALUATION OF WORK FUNDED

The Welsh Books Council will request sales figures for each title funded through the Publishing Grant.

This will be taken into account when appraising future applications by the same author.

## B GENERAL CONDITIONS

1. The offer of grant is made on the basis of the information contained in the application and in any supplementary correspondence. The Welsh Books Council reserves the right to reconsider the grant awarded in cases where the published work does not correspond to the details given on the application form.
2. The grant recipient shall comply with any additional conditions and scheme requirements specified in the formal offer of grant or in any covering letter.
3. If the purposes for which the grant has been offered are not fulfilled in due time, or if the relevant conditions have not been complied with, the Welsh Books Council may require the recipient to return all or part of any grant which may have been paid.
4. Where a work is commissioned, the author should receive a commissioning contract, stating the terms and schedule for the work and the payments. The publisher must submit a signed copy of the contract when claiming the first payment.
5. All payments from the author fund are in addition to the royalty payments agreed between the author and the publisher in the publishing contract.
6. No author can receive a total sum greater than £15,000 in one financial year from the author fund. (Scheme A and Scheme B)

## Appendix 1

In awarding funding under Scheme A and Scheme B the Panel and the Welsh Books Council will consider the following questions:

- Has the author been in receipt of a full time salary to work on the material to be published?
- Has any form of remuneration, such as sabbatical leave with pay, grant funding (from a source other than the Welsh Books Council), scholarship, bursary or prize money been awarded to work on the material prepared for the proposed publication?
- Are there sources of funding such as those listed above available for the proposed work?
- Is there a connection between the work to be published and the post held by the author?
- If the author is employed by a university, will the proposed publication be submitted to the Research Excellence Framework (REF)?
- Has the work been completed outside working hours or in addition to expected job-related responsibilities?
- Is the work likely to be published if funding is not awarded?
- Does the application present a strong case for the need for adequate funding?

If the Publishing Grants Panel believes that the work has been funded, or that it should be funded from sources other than the Welsh Books Council, they will consider the following options:

- To provide funding for no more than 50% of the maximum allowed by the scheme.
- In cases where the Panel isn't satisfied that sufficient need has been demonstrated and that the work has received significant funding from another source then it can refuse the application for funding.

Application forms and further information can be obtained from:

Arwel Jones, Publishing Grants Department, Welsh Books Council, Castell Brychan,  
Aberystwyth, Ceredigion, SY23 2JB

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