

# WELSH BOOKS COUNCIL

## PUBLISHING GRANTS DEPARTMENT

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### ENGLISH-LANGUAGE PUBLISHING GRANTS

#### GENERAL TERMS AND CONDITIONS OF GRANT AID: SMALL PRESSES AND MAGAZINES SCHEME

- 1 The offer of grant is made on the basis of the information contained in the grant application submitted (and in any supplementary correspondence). The Welsh Books Council reserves the right to reconsider the grant awarded in cases where the published work does not correspond to the details given on the application form or otherwise agreed.
- 2 The grant recipient shall comply with any additional conditions and scheme requirements specified in the formal offer of grant or in any covering letter.
- 3 If the purposes for which the grant has been offered are not fulfilled in due time, or if the relevant conditions have not been complied with, the Welsh Books Council may require the recipient to return all or part of any grant which may have been paid.
- 4 The publisher must notify the Welsh Books Council promptly of any delay/changes to publication dates. Payment must be claimed within 3 months of the date of publication stated in the application for funding.
- 5 The following acknowledgment should be made in all publications which have been awarded a grant: "The publisher acknowledges the financial support of the Welsh Books Council". Acknowledgement of this grant and any other references to the Council must not be used in any way to imply that the Council undertakes or accepts responsibility to third parties for the grant recipient's debts or obligations (see no. 10).
- 6 The number of copies published must be indicated on the claim form. The publisher should notify any changes to the proposed print run in advance. The Welsh Books Council reserves the right to reduce the grant if the print run is altered.
- 7 FOUR complimentary copies of the published work must be forwarded to the Welsh Books Council when claiming the grant.
- 8 In the case of magazines produced by non-printing publishers, publishers are required to retain invoices for the printing and binding work undertaken. The Welsh Books Council reserves the right to request these or any other relevant evidence of expenditure. All non-printing publishers are required to seek a minimum of three quotes to establish the most competitive prices for typesetting and printing at least every 3 years, although more frequent comparisons are recommended.
- 9 All publishers are required to provide sales figures for all titles for a period of up to two years from the publication date. The Welsh Books Council will request that such figures be presented at appropriate intervals (usually during the annual application process).
- 10 The Publisher for himself (and others) covenants with the Welsh Books Council and their successors in title that he the Publisher will at all times hereafter save harmless and keep

indemnified the Welsh Books Council from all proceedings costs claims and demands in respect of any act that might result in the breach of any of the laws of England and Wales.